

Pebber Brown Lesson Policy Contract Agreement

Thank you for your interest in music instruction. In order to obtain the best possible results from your course of study, the following lesson agreement contract must be read and signed by both students and parents. This will assist you with the quickest possible growth and development and insure that the student-teacher relationship is understood properly. The following terms and conditions apply to all private instruction. This is a LEGALLY BINDING contractual agreement. Please read it carefully and sign it before we proceed. This contract automatically renews every month.

- 1: **OUR GENERAL BUSINESS RELATIONSHIP:** When you sign up for music lessons with a professional music teacher, you are entering into a BUSINESS relationship with them, and you are expected and obligated to follow a certain number of common-sense protocols and rules, and the student is expected to follow a few rules regarding how they organize their schedule and organize their lesson homework. Music Instructors teach lessons for a living and this is a full-time business for all of us, not for "fun" or for a "hobby." We must earn our living and pay our bills with only the money we receive from our students, so we absolutely have to reliably count on it and depend on it, just as you count on and depend upon your personal paycheck, once a student commits themselves to taking lessons.
- 2: **LESSON RATES:** 30 minute lessons: \$ 80.00 Monthly for (4 weeks or 5 weeks - SAME PRICE)
 ONE HOUR lessons: \$ 160.00 Monthly for (4 weeks or 5 weeks - SAME PRICE)
NOTE: These payments are NON REFUNDABLE, and there are no refunds for any reason, stated or implied.
- 3: **WHEN PAYMENT IS DUE:** Payment is due at the beginning (up front) and then on the last lesson, to reserve your lesson time for the next month. All lesson payments must be paid in advance before we can start with lesson instruction. **TUITION IS BASED ON A MONTHLY RATE, NOT HOW MANY LESSONS A STUDENT ATTENDS.**
- 4: **CANCELLATION POLICY:** 7 DAYS NOTICE REQUIRED - NO SAME-DAY CANCELLATIONS! NO EXCEPTIONS. Sorry - There is No "24 hour" or "48 hour policy." If you cancel or do not show up for any reason, you automatically get charged in full for the scheduled lesson time. Lesson prices are based on a monthly flat rate, not how many lessons a student actually attends. We do not automatically issue any "credits" for cancellations. We do not "carry over" make-up lessons to the next month. If you are unable or cannot reschedule a lesson due to your own schedule limitations, you forfeit the lesson time. If you can't show up or if you miss the lesson, or if you cancel the lesson, your monthly lesson payment is still due on time for the following month, and we don't "extend" any monthly payments due to missed or cancelled lessons.
- 5: **MY VOICE MAIL (909) 399-3104:** To contact me or leave a message for me personally, it is ABSOLUTELY necessary that you contact me directly at my own voice mail (909) 399-3104.
 Please note: Store employees are not responsible for taking any phone messages for teachers!
 Remember YOU MUST call my 24hr voice mail at (909) 399-3104 or (800) 275-0797 if you are at a pay phone).
- 6: **QUITTING LESSONS/Leaves of Absence:**
2 WEEKS NOTICE (14 CALENDAR DAYS) required before quitting lessons or any leave of absence. Once you sign up for lessons you are entering into a BUSINESS relationship with the instructor, and are expected and obligated to follow a common-sense, courteous and responsible course of action. **It is not acceptable to quit lessons by just not showing up! - you will be charged for the entire month PLUS late fees and collection costs.** Students who abandon the lessons by not showing up on a pay week will **automatically be charged for the entire month in full**, plus a \$15 per week late fee, plus all collection costs, including costs of mailing notices and all court costs & legal expenses!
- 8: **ABSENCES/NO SHOWS/CANCELLATIONS ON A PAY DAY** \$ 15.00 Late fee AUTOMATICALLY charged to student. Students absent from 2 lessons in a row with no contact will be dropped from the schedule completely with no refunds, makeups or credit. Please note that it is up to the student or the parent to communicate directly with the instructor well enough in advance to plan any absences or rescheduled lessons.
- 9: **NOTEBOOK:** All students are required to keep a notebook. Coursework must be kept neatly in a folder or notebook - not loose leaf papers stuffed into the guitar case or crumpled up papers stuffed into a pocket.
- 10: **BOOKS/DISKS:** Books, Disks, DVD's, CD's, strings, picks and other materials are NOT covered by your lesson tuition. Students/Parents will be required to BUY additional books and learning materials from time to time.
- 11: **CANCELLATION BY INSTRUCTOR:** Students will not be charged for any lessons cancelled by the instructor.
- 12: **NSF CHECKS:** \$15.00 Charge plus \$10.00 Late fee (Total \$25.00 charge plus face value of the check)

PRINT Student Name:		PRINT Name of Parent or Guardian:		Date:
Address		City	State	Zip
Home Phone	Work Phone/Cellular Phone		Drivers License No# (For checks)	
I (we) have read this lesson policy agreement contract and agree to all terms and conditions. <div style="display: flex; justify-content: space-between; align-items: center;"> X Date: ___ / ___ / ___ </div>				